

Using the AV Equipment

...a short guide to **JPG/01** from
your friendly neighbourhood
MHM IT/AV Technicians.

1

Check the PC is on, and if not, boot it up.
This room has lecture capture installed so
the computer should be left on at all times

2

Switch the projector on using the 'on'
button on the desktop controller

3

Select the input for the projector on the
desktop controller according to which you
wish to use - PC, HDMI, VGA or blu-ray/DVD.

4

To make sure sound will be working, check the
amplifier located in the cabinet is switched on
(the digital display will show if so).

5

Control the volume for any input with
the dial on the desktop controller.

Desktop Controller



Projector
On/Off

Input
Selection

Volume
Control

Audio Amplifier



On/Off

Digital Display

If using your **own device**, (laptop,
tablet) plug this into the desktop
controller now, using the cables
provided

If you wish to use the **Blu-ray
player**, switch this on with the
remote control provided, and
insert your disc. Continue
operation via the remote control.

If using the **PC**,
you're done!

If you have followed these steps and there is still an issue that requires
immediate attention, please contact us on:
ext. 2388 (Alex) or 1162 (Farah/Ben).

School of Music,
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